

PARALEGAL

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right to work -no sponsorship

PROFILE

Client-focused paralegal with experience supporting urgent immigration detention and judicial-review matters for vulnerable clients. Skilled in witness statements, legal research, evidence review, chronologies and hearing bundles. LLM Legal Practice graduate with Distinction, committed to human rights and access to justice.

EDUCATION

LLM Legal Practice (SQE 1 & 2) – Distinction – BPP University, Manchester	Feb 2025 – Jun2026
<i>Dissertation (75%): AI Regulation & Legal Impact in the UK Developed legal research, client interviewing & drafting skills</i>	
Bar Professional Training Course (BPTC) – University of Law, Liverpool	Sep 2023 – Dec 2024
<i>Advocacy, civil procedure, legal drafting & client communication</i>	
LLB Law (Hons) – Upper Second Class (2:1) – University of Hertfordshire	Sep 2020 – Apr 2023

LEGAL EXPERIENCE

Immigration Paralegal <i>Pro Bono Immigration Legal Support</i>	Jul 2024 – April 2025
- Supported solicitors under supervision on urgent judicial-review and interim-relief matters involving immigration detention and removal, reviewing Home Office decisions, removal directions, medical evidence and fresh-claim documents against strict Tribunal deadlines. - Prepared draft witness statements, chronologies, UTIAC forms, draft orders and indexed hearing bundles; conducted legal research on detention, removal, public-law and human-rights issues. - Assisted with instructions to Counsel, evidence collation and communications with clients and third parties, maintaining accurate case records and ensuring urgent tasks were escalated appropriately. - Supported asylum, further-submissions and NRM matters by gathering and reviewing sensitive evidence from vulnerable clients, medical professionals and community witnesses while maintaining confidentiality.	
Founder & Content Creator <i>Whop</i>	Apr 2025 – Present
Translated complex legal and procedural information into accessible guidance for more than 100 international law students, demonstrating clear written communication and commitment to improving access to legal education. Built a community supporting 100+ international law students and coordinated contributions from graduates, tutors and legal practitioners.	

ADDITIONAL EXPERIENCE

Hospitality Assistant (Part-Time) <i>Pho / Big Bowl / Sushi Bar Liverpool</i>	Jul 2023 – Apr 2026
Delivered high-quality service across 3 fast-paced venues, managing competing priorities and resolving customer issues efficiently under pressure.	
Online Client Relations <i>Remote High-Ticket Sales</i>	Aug 2024 – Present
Managed global client pipeline via digital platforms; built rapport, handled objections and converted warm leads into sales through professional written communication.	
Audit Assistant <i>K.K. Lim & Co.</i>	Jan 2017 – Feb 2020
Reviewed financial records with high accuracy across multiple client portfolios, managed deadlines and coordinated with internal teams to deliver timely reports.	

KEY SKILLS

Immigration Casework | Legal Research | Legal Drafting | Case Management | Witness Statements | Client Communication | Document Review | Microsoft Office | Legal Research Databases
Languages: English · Malay · Mandarin · Cantonese · Hakka

COMMUNITY PROJECTS, INTEREST & ACHIEVEMENTS

- Paw Rescue Project:** Led public engagement for a 10-member student team, partnering with the SPCA to promote the campaign, develop community networks and secure public donations.
- Endurance walking:** Completed 150 km of the Camino de Santiago in nine days in July 2025.
- Cooking and martial arts:** Second runner-up in a cooking competition, cooking-content creator and former Taekwondo gold medallist.